

Author Instructions

The ASHS Publications Manual is the primary style guide for authors, editors, and reviewers of articles submitted for publication in the Journal of the American Society for Horticultural Science (*Journal*), *HortScience*, and *HortTechnology*. If you do not find the answer to a grammatical or style question in this manual, please refer to The Chicago Manual of Style.

Publication Policies

MANUSCRIPT SUBMISSION

All papers must be submitted online through the ASHS website (ashs.org). Here is the submission page for HortScience:

<http://hortsci.msubmit.net>

for the Journal of the American Society for Horticultural Science (JASHS)

<http://jashs.msubmit.net>

for HortTechnology;

<http://horttech.msubmit.net>

Scroll down to the bottom of the page, and click on the link at bottom left: “New authors should register for an account.” Please provide the required information on the following screens to set up an account for yourself. Once you have done that, you will then be asked to provide information about the files for your paper submission. Finally, you will upload the files for the paper, which will be converted to a PDF file. After the file is converted, you will be asked to view the PDF and approve it. Your approval will begin the online peer review process.

More information about submitting online is available on our website, under “Author Resources.”

SUBJECT MATTER (MISSION STATEMENT)

The *Journal* is a bimonthly publication. The *Journal* contains papers on results of original research on horticultural plants and their products or directly related research areas. Its prime function is communication of mission-oriented, fundamental research to other researchers.

HortScience is a bimonthly publication alternating with the *Journal*. *HortScience* contains applied horticultural information of interest to a broad array of horticulturists. Its goals are to apprise horticultural scientists and others interested in horticulture of scientific and industry developments and of significant research, education, and extension findings or methods.

HortTechnology is a quarterly publication. *HortTechnology* is designed to serve as the Society’s primary outreach publication; to provide science-based information to professional horticulturists, practitioners, and educators; to promote and encourage the interchange of ideas among scientists, educators, and professionals working in

horticulture; and to provide an opportunity for peer review of practical horticultural information.

PRIOR PUBLICATION

Any information that is already in the public domain in a scientific context will be considered published and will not be published again by the Society. Submission of a manuscript to ASHS implies no concurrent submission elsewhere. Manuscripts submitted to the *Journal* and *HortScience* should be substantially different from industry-oriented publications and locally published progress or extension reports. For *HortTechnology*, if a question exists about previous publication, send copies of the previously published material to the Editor. If industry-oriented publications will appear before the scientific article, make sure the industry report describes the take-home lesson and does not place the supporting data and graphs in a scientific context, as is customary in scientific articles. ASHS expects, but does not require, 'first right' for publication of research reports presented at ASHS annual conferences.

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REVIEW POLICY AND PROCEDURE

Before submission, manuscripts must be reviewed by two colleagues and revised appropriately, with the names of the reviewers included on the manuscript submission form. All manuscripts must be submitted in standard English. When English is not the authors' primary language, they should obtain editorial assistance before submitting the manuscript.

Manuscripts must be in ASHS style to be considered for publication. Submitted manuscripts that do not conform to ASHS standards will be returned to authors for correction. Manuscripts submitted for publication are reviewed by an Associate Editor who solicits at least two additional peer reviews. The purpose of the reviews is to assure readers that competent, independent professionals have found the published papers acceptable. Some revision is usually necessary after the reviews, and final acceptance generally depends on satisfactory revision. An appeal of a declined submission may be made to the Editor-in-chief if the author does not agree with the assessment of the Consulting Editor and reviewers. As a last resort, the author may make a final appeal to the Publications Committee Chair. **A manuscript is considered withdrawn if the author has not responded within 2 months to a request for revision.**

PROCEDURE AFTER ACCEPTANCE

After acceptance of the manuscript, authors will receive an email message from the Editor-in-Chief instructing them to send an email with the final version of the manuscript and figures as attached files. Send text in WordPerfect or Microsoft Word. If you have nonstandard word processing software, submit a Rich Text Format or an ASCII file. Preferred formats for graphics are EPS, TIFF, JPG, or PDF.

Page proofs are sent in PDF format via email to the corresponding author. Look for an email message from “Sheridan.com” with your manuscript number and eProof in the subject line. Authors are charged for any major alterations they make in the page proofs that are not editor errors.

PUBLISHING FEES

Publishing fees (page charges) apply to all papers published. Colloquium papers are allocated three published pages free of charge. Any pages in excess of the three free pages will be charged to the author(s) at the normal rate.

Publishing fees for papers accepted to ASHS journals are \$100 per page for papers where one of the authors or co-authors is an ASHS member. If none of the authors are ASHS members, the publishing fees are \$150 per page. For the paper to be eligible for one of the Society’s publication awards, at least one author of the paper must be an ASHS Member.

There are additional fees for printing any photographs or graphics in color.

A PDF file of the published article will be sent to the corresponding author.

Manuscript Preparation

FORMAT

Your paper must be in the correct format for submission. Please double-space all text, and use line numbers (by enabling the line numbering feature in your word processing program). Line numbers help reviewers to reference particular points in your paper.

Authors must provide the names and email addresses of five potential reviewers for your paper. They are also asked to give the names of two colleagues who provided an internal review.

The Publications Dept. will assign a manuscript number to each new or resubmitted manuscript; refer to this number in all subsequent correspondence. Upon receipt of a manuscript, the author will be sent an acknowledgment email message indicating the date of receipt and the manuscript number.

CATEGORY

Indicate in which category you wish your submission to appear. The Editor may change designation to meet editorial guidelines. Authors will be consulted.

Journal

FULL-LENGTH RESEARCH REPORTS

Detailed reports of original research results on various aspects of horticultural science and directly related subjects constitute the major part of this publication. Choose from the following categories:

Biotechnology

Developmental Physiology

Environmental Stress Physiology

Genetics and Breeding

Photosynthesis, Source–Sink Physiology

Postharvest Biology

Seed Physiology
Soil–Plant–Water Relationships
Statistics

HortScience

BOOK REVIEWS

Informative but critical reviews of books, monographs, and other communication media (computer programs, films, slide sets, web pages, etc.) are published. The Book Review Editor solicits book reviews. Authors, publishers, or distributors should submit books for review to the ASHS Publications Dept.

COVER STORY (WITH COLOR COVER PHOTOGRAPH)

Send digital images of sufficient resolution to be enlarged. Vertical formats are preferred. Front covers can be used in conjunction with any article.

CULTIVAR AND GERMPLASM RELEASES

This section contains recent releases of new cultivars and germplasm and includes information on origin, description, availability, and comparative data. Inclusion of high-quality photographs is encouraged if the novel feature is clearly visible. Inclusion of a pedigree is expected, when feasible. Color photographs are encouraged, but incur extra charges.

FEATURES, COLLOQUIA, AND WORKSHOPS

Feature articles should emphasize and review specific problem areas or developments of horticultural interest. Features may be solicited by the Editor-in-chief, but any qualified author may contribute. Papers from Colloquia and Workshops arranged by ASHS will be published by the Society. Feature articles, including solicited manuscripts, and papers from Colloquia and Workshops are subject to review. New cultivar lists and similar material are also published.

NOTES

The subject matter might encompass investigations or observations for which statistical design and analysis might not apply. Emphasis is on concise presentation of novel information. Contributions may include the following:

Articles of wide interest, including interpretive presentations of applied research findings, with emphasis on commercial applications.

Short report of original research or of cooperative research among horticulturists and growers or industry representatives.

Observations of particular value to those in research, extension, teaching, or industry.

Computer software developments as applied to horticulture.

REPORTED DEATHS

Obituaries are published. Send news of a reported death of an ASHS member or other person of general interest to horticulturists to the ASHS Publications Dept.

RESEARCH REPORTS

Breeding, Cultivars, Rootstocks, & Germplasm Resources: Fruits

Breeding, Cultivars, Rootstocks, & Germplasm Resources: Vegetables & Ornamentals

Crop Production: Floricultural Plants

Crop Production: Grapes & Berries

Crop Production: Nursery & Landscape Plants

Crop Production: Subtropical & Tropical Fruits

Crop Production: Temperate Fruits & Tree Nuts
Crop Production: Turf
Crop Production: Vegetables
General Horticulture
Growth Regulators (applications)
Marketing & Economics
Postharvest Biology & Technology: Ornamentals
Postharvest Biology & Technology: Temperate Fruits
Postharvest Biology & Technology: Vegetables
Propagation & Tissue Culture
Seed Technology
Soil Management, Fertilization, & Irrigation
Statistics

VIEWPOINTS

These articles serve as a forum for opinions of broad interest to horticulturists and the Society. Manuscripts may be solicited by the Editor-in-chief, but all Society Members are urged to submit their views at any time.

HortTechnology

Part of each issue of *HortTechnology* may be devoted to a “theme” of broad or current interest. Individuals and ASHS Working Groups are encouraged to suggest themes. Manuscripts are solicited for five peer-reviewed categories, which will be a part of each issue. Papers in all other categories are also peer-reviewed.

FEATURES

Articles will discuss current status (from the scientific literature and/or experience) of a topic of interest to applied horticulturists. These may appear as a series and may be a part of the theme of a particular issue.

NOTES

Summary discussions of efficacy tests, demonstrations, and trials.

PRODUCTION AND MARKETING REPORTS

Brief reviews of methods, economics, cost comparisons, and marketing of products.

PUBLIC HORTICULTURE

This section will serve to identify common ground, encourage discussion, and facilitate the exchange of peer-reviewed, research-based information between members of the horticultural science and public horticulture communities. Possible research areas for consideration can address the art and science of cultivating plants in spaces for public use and enrichment, including, but not limited to, botanical gardens, arboreta, municipal parks, nature centers, zoological parks, and museums with public landscapes. Studies that examine and analyze the varied dimensions of how these public institutions enhance the quality of life for the public through plant displays, education and interpretation, conservation, and outreach are welcome and encouraged.

RESEARCH REPORTS

Brief research and development reports of interest to professional horticulturists or special groups of readers. They may be related to a theme of an issue.

REVIEWS

Articles that have an historical review of subject matter or cover a diverse topic.

TECHNOLOGY AND PRODUCT REPORTS

Brief treatments of innovative technologies, methodologies, or products. They are not to be promotional discussions.

TECHNOLOGY TRANSFER

Full-length articles covering innovative methods for dissemination of knowledge through the classroom or in extension programs.

TEACHING METHODS

Full-length articles covering innovative methods for dissemination of knowledge in the classroom in teaching programs.

WORKSHOP AND COLLOQUIA PROCEEDINGS

Appropriate papers presented in ASHS Working Group workshops at the ASHS Annual Meeting.

UNITS IN HORTTECHNOLOGY

Unlike the Journal and HortScience, HortTechnology authors are asked to report their data only in the original units of measurement. For each paper, editorial staff will prepare a custom table of conversion factors to assist readers in calculating SI and/or U.S. equivalents for the specific units reported in the manuscript.

In those cases when the original data were collected in U.S. units, authors should report in U.S. units. When SI units were used, authors should report SI units. Manuscripts often will contain a mixture of U.S. and SI units. Tables and figures should report original units with conversion factors reported in table footnotes and figure captions.

Previously, units were reported in both U.S. and SI systems in the text. Authors and editors found this requirement either cumbersome or time consuming, and there were many conversion errors.

References

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